

Mark E. Swetz, M.D.

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Description: Treatment of minor children not accompanied by a parent			
Page: 1	Prepared By: Denise Pacitti	Approved: 07/01/2012	Effective Date: 07/01/2012
Annual Review:	Annual Review:	Annual Review:	Annual Review:

SCOPE: All Staff

PURPOSE: Mark E. Swetz, M.D., will not treat minor patients, unaccompanied by a parent or guardian, without written consent of a parent or guardian, except under the exceptions required by law.

PROCEDURE:

If your minor child is being brought in the office by someone other than a parent or guardian, or if your child is of driving age, under the age of 18, and bringing self in for medical treatment, they will need to provide a written release signed by a parent or legal guardian, before we can treat the child.

The written release must include the following information:

- Statement giving Dr. Mark Swetz permission to treat your minor child for a specific condition
- Name and date of birth of the minor child
- Phone number where we can reach the parent or guardian should an emergency arise or medical personnel need to speak with the parent or guardian
- If a minor child is under 16 and is being brought in by another individual, you must include the name and relationship of the individual with a statement that they may authorize treatment for your minor child
- Pharmacy name and phone number should a medication need to be prescribed

Your child, or the person bringing your child, must have a current insurance card or copy of front and back of card with policy holders name and date of birth written on the copy.

Failure to provide this information may result in delay of your child being treated until we are able to get this information.